



## **Evaluator and Data Analyst**

### **Full time Exempt Position**

#### **Job Description**

It is the responsibility of every ODVN employee to uphold the mission and purpose of this agency. The Ohio Domestic Violence Network advances the principle that all people have the right to an oppression-free and violence-free life; fosters change in our economic, social and political systems and brings leadership, expertise and best practices to community programs.

In addition, it is expected that all staff will communicate ethically and engage in providing excellent customer service. It is also an expectation that on the individual level, all staff members will work to further their personal capacity to foster an environment of equitable and inclusive work culture based on the vision, purpose and values of our Diversity, Equity, and Inclusion Strategic Action Plan that is the foundation for all our work.

This job description defines areas for which an individual has primary responsibility and is not intended to limit the scope of the job in any way.

#### **Summary**

The evaluator will help carry out process and outcome evaluation projects related to domestic violence prevention for ODVN and will provide technical assistance and training to community-based advocates who are engaged in domestic violence prevention activities, using an empowerment evaluation approach. This position is funded by a five-year DELTA AHEAD Initiative of the US Centers for Disease Control and Prevention (CDC).

#### **Responsibilities Include:**

- Provide training and technical assistance on program evaluation, prevention theory and practice, and public health concepts (such as the social-ecological model, collective efficacy, and the social determinants of health) to a state-level Leadership Team with moderate prior knowledge of program evaluation.
- Create evaluation plans that mirror implementation plans. Work with state and local level prevention staff to align implementation plans with evaluation plans. Suggest outcome indicator measurement and monitor evaluation processes and progress. Document indicator measurement and data management.
- Implement aspects of process and outcome evaluations. This work may include conducting key informant interviews or focus group interviews, designing, administering, and analyzing online questionnaires/surveys, collecting primary data via paper-based surveys, and/or analyzing large datasets.
- Update ODVN's Data Dashboard, [Ohio Measures Up](#) biannually and as data becomes publicly available.

- Liaison with the CDC; represent ODVN on national-level conference calls and state-specific calls; co-author and collaborate on all products required by the CDC, including periodic and annual progress reports and evaluation reports.
- Receive evaluation-related supervision and collaborate closely with senior ODVN prevention staff
- Work closely with ODVN Director of Prevention and Director of Systems Advocacy and Policy Council (aka DELTA AHEAD Project Director) to advance the prevention work of ODVN and to build capacity for program evaluation for all members of ODVN staff.
- Participate in state and national-level communities of practice related to the evaluation of prevention efforts such as the Policy and Evaluation Community of Practice, the Social Determinants of Health Community of Practice, and the Ohio Men's Action Network (OHMAN).
- Visualize data reports using graphic designs to express the results of process and outcome evaluations.
- Attend ODVN Prevention Team meetings, DELTA AHEAD Support Team and Leadership Team meetings. Evaluate the Leadership Team processes and outcomes.
- Other duties as required may include attending meetings of ODVN staff or member agencies and contributing to projects that further the work of ODVN or its member agencies as needed.
- The evaluator will report to the DELTA AHEAD Project Director.

### **Key Competencies and Requirements**

- Must reside in Ohio.
- The ideal candidate will have an advanced degree in public health or a related field (e.g., social work, sociology, psychology).
- Prior experience "translating" research to practice.
- Three or more years of prior work in the field of violence prevention is a plus.
- Certification in Python and SQL
- Experience constructing and maintaining databases.
- Certification in Tableau, Power BI or other data visualization program
- Experience creating visual content and knowledge of data equity principles.
- Experience developing and facilitating training.
- Experience providing consultation, technical assistance or customized support to individuals and agencies is a plus.
- Demonstrated strong organizational, communication and writing skills.
- Demonstrated ability to manage multiple tasks and deadlines and work independently.
- The willingness and ability to travel to Mt. Vernon Ohio, as needed to support local evaluation of prevention work.
- The willingness and ability to travel to Columbus, Ohio is required on a regular basis unless negotiated otherwise.
- The willingness and ability to travel to national meetings in Atlanta, GA may be required up to 2 times per year.
- A valid Ohio driver's license
- Commitment of five years to oversee the entire project.

**Compensation:** ODVN offers highly competitive salaries based on experience, a generous benefits package including partially paid health insurance for employees and their children; life insurance and short-term disability; other health insurance policies at low costs to employees such as dental and vision; Health Savings Account, up to 9% retirement plan contributions after one year of employment; and a generous and flexible accrued paid time off benefit.

The annual salary for this position will begin at \$80,000 depending on experience.

**Location:** Columbus, Ohio and statewide with potential for remote teleworking to be determined.

**Application Process:**

We value a diverse workforce and an inclusive culture. ODVN encourages applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity or expression, age, national origin, marital status, citizenship, disability, or veteran status.

**To apply:** Please submit a cover letter, resume and an evaluation report that you have authored or co-authored to Lisa DeGeeter, DELTA AHEAD Project Director at lisad@odvn.org with "Evaluator" in the subject line. Please do not submit anything by mail. No telephone inquiries please.

The review of applications will begin immediately. **Scheduling of initial interviews of first round candidates will begin the week of May 15, 2023** progressing until a qualified applicant is hired.

**ODVN is an Equal Opportunity Employer**

*ODVN recognizes the relationship between domestic violence and oppression. Thus, it is committed to becoming an exemplary diverse, equitable and inclusive organization by:*

- *Welcoming diverse people and perspectives*
- *Focusing on areas of inclusion via advocacy, training and leadership*

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