



Graphic and eLearning Design Intern

Position Description

The Ohio Domestic Violence Network is looking for a part-time graphic design intern to assist our Graphic Designer/Technology Specialist on a variety of projects related to the development of printed and online products, website updates, and video editing.

As an intern at ODVN, you will have a range of opportunities and experiences for professional development and learning. At ODVN, you are not just "the intern" but a valued member of our team. We are dedicated to ensuring you have a meaningful experience during your time here because we want you to grow as an individual and professional, rather than just meeting your degree requirements.

As an Intern You Will:

- Assist with designing educational and advocacy materials (including designing for print, online, and other forms of media)
- Assist with editing videos for our eLearning Network, including creating and editing closed captioning
- Assist with maintaining our website
- Assist with other projects, as needed

As an Intern You Will Have Access to:

- Training that ODVN offers for advocates and professionals
- Opportunity to work with and learn from ODVN's graphic designer and technology specialist
- Professional development around technology that focuses on survivor safety and confidentiality
- A network of professionals dedicated to promoting equity, racial justice, and awareness of domestic violence to policymakers and organizations throughout Ohio

Qualifications:

- Currently working on a degree in an appropriate program (graphic design, visual communication, or similar)
- Junior or senior level is highly preferred
- Graphic and web design experience
- Familiarity with the Adobe Creative Suite (Photoshop, Illustrator, InDesign, Premiere, etc.), and Microsoft Office Suite
- Ability to work independently and as part of a team
- Able to prioritize projects and deadlines



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- Excellent communication skills

Additional Information:

- This is a temporary internship
- Expected schedule of 25 hours per week, and not to exceed 30 hours per week
- Schedule can be flexible to accommodate school requirements
- Candidates should have a portfolio of designs for review
- This is a paid internship, with a rate of \$15 per hour
- Our office is in Columbus, Ohio; however, the position may be in-person, remote, or a mixture of both
- Candidates with their own laptop and Adobe Creative Suite preferred

Application Process:

Please send a cover letter and resume by **Friday May 5th, 2023**, to rodneyn@odvn.org with Graphic Design in the subject line. Please no mail or phone calls.

The review of applicants will begin immediately and scheduling of initial interviews of first-round candidates will begin the week of **Monday May 8, 2023**, progressing until a qualified applicant is found.

About the Ohio Domestic Violence Network:

The Ohio Domestic Violence Network advances the principle that all people have the right to an oppression and violence-free life; fosters change in our economic, social, and political systems, and brings leadership expertise and best practices to community programs.

ODVN is an Equal Opportunity Employer. ODVN recognizes the relationship between domestic violence and oppression. Thus, it is committed to becoming an exemplary diverse, equitable, and inclusive organization by:

- Welcoming diverse people and perspectives
- Focusing on areas of inclusion via advocacy, training, and leadership