As a Social Services Intern…
• Assist with the relocation assistance program
• Learn content management systems, including Constant Contact
• Participate in coalitions and task forces with partner agencies
• Research for the Center on Partner-Inflicted Brain Injury

As a Prevention Intern…
• Assist with prevention program planning and implementation
• Assist with prevention program evaluation and data entry
• Social media marketing for the Ohio Men’s Action Network (OHMAN)
• Develop content and disseminate OHMAN Newsletter
• Participate in prevention-focused coalitions and task force meetings

As a Training Team Intern…
• Monitor compliance with the CEU system for social workers
• Assist with training planning and facilitation
• Enter and analyze training evaluation data

As a Communications Intern…
• Help grow and maintain ODVN’s social media presence
• Build partnerships with outside programs
• Disseminate information, such as press releases to the media or notes on policy
• Build relationships with local and state media sources
• Build a correspondent list on Constant Contact
• Develop meaningful visuals in conjunction with the graphic designer to reach most people

As a Legal Intern…
• Attend and assist in facilitating legal outreach clinics
• Facilitate attorney communication
• Provide legal advocacy to survivors of domestic violence
• Research policy, issues related to women, poverty, and DV
• Help produce a quarterly newsletter for attorney
• Entering data related to tracking cases, demographic information, and billing

As an Administrative Intern…
• Become familiar with Nonprofit protocol and management
• Build documents that support ease of access for internal data
• Distribute newsletters, paper resources to agencies across the state
• Assist in HR document development
• Update membership data as needed