Worksheet

Outcome Evaluation Plan Worksheet for Activity: _____

WHAT	HOW	WHEN	WHO
ABCDE Outcome Statements	**Evaluation Methods & Tools**	**Evaluation Timing & Design**	**Evaluation Participants/Sampling**
🗁 ABCDE Outcomes Development Worksheet and/or 🗁 "Outcomes" column from your logic model	🗁 Decision Tree for Selecting Instruments	🗁 Decision Tree for Evaluation Design Options	🗁 Decision Tree for Selecting Sampling Methods
Write out 1 or more ABCD Outcome Statements:	Evaluation Method(s) to be used: ❑Survey/Questionnaire ❑Focus Group Interview ❑Key-informant interview ❑Formal developmental or clinical assessment ❑Observation with structured protocol ❑Administrative Records ❑Other: _____	When will you administer the instruments?	Who will participate in the method? How will they be selected?
	Method #1: Name of instrument being used: Source of instrument(s) (check all): ❑Tools that came with curricula/model ❑Other external source (online, consultant, etc.) ❑Internally developed ("home grown") Describe any modifications being made to existing tools.	Method #1: ❑Post-program (post or retro post) ❑Pre and Post-program ❑Pre, Post, & Addtl Follow-up Source of comparison data: ❑Local comparison group that *did not participate* in program ❑US or state comparative data ❑Previous years ❑None at this time	Method #1: ❑All Participants Invited ("census") Some Participants Invited: ❑Purposive ❑Convenience ❑Random or stratified random ❑Cluster or stratified cluster Describe how selected:
Type(s) of Outcomes(s): ❑Awareness ❑Knowledge ❑Attitudes/Values/Beliefs ❑Intention/Aspiration ❑Skill/Competence ❑Status/Condition ❑Behavior/Action	Method #2: Name of instrument being used: Source of instrument(s): ❑Tools that came with curricula/model ❑Other external source (online, consultant, etc.) ❑Internally developed ("home grown") Describe any modifications being made to existing tools.	Method #2: ❑Post-program (post or retro post) ❑Pre and Post-program ❑Pre, Post, & Additional Follow-up Source of comparison data: ❑Local comparison group that *did not participate* in program ❑US or state comparative data ❑Previous years ❑None at this time	Method #2: ❑All Participants Invited ("census") Some Participants Invited: ❑Purposive ❑Convenience ❑Random or stratified random ❑Cluster or stratified cluster Describe how selected: