# Outcome Evaluation Plan Worksheet for Activity: ________________________________________________

<table>
<thead>
<tr>
<th>WHAT</th>
<th>HOW</th>
<th>WHEN</th>
<th>WHO</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABCDE Outcome Statements</td>
<td>Evaluation Methods &amp; Tools</td>
<td>Evaluation Timing &amp; Design</td>
<td>Evaluation Participants/Sampling</td>
</tr>
<tr>
<td>☐ ABCDE Outcomes Development Worksheet and/or ☐ “Outcomes” column from your logic model</td>
<td>☐ Decision Tree for Selecting Instruments</td>
<td>☐ Decision Tree for Evaluation Design Options</td>
<td>☐ Decision Tree for Selecting Sampling Methods</td>
</tr>
<tr>
<td>Write out 1 or more ABCD Outcome Statements:</td>
<td>Evaluation Method(s) to be used:</td>
<td>When will you administer the instruments?</td>
<td>Who will participate in the method? How will they be selected?</td>
</tr>
<tr>
<td></td>
<td>☐ Survey/Questionnaire</td>
<td>☐ Post-program (post or retro post)</td>
<td>☐ All Participants Invited (“census”)</td>
</tr>
<tr>
<td></td>
<td>☐ Focus Group Interview</td>
<td>☐ Pre and Post-program</td>
<td>Some Participants Invited:</td>
</tr>
<tr>
<td></td>
<td>☐ Key-informant interview</td>
<td>☐ Pre, Post, &amp; Addtl Follow-up</td>
<td>☐ Purposive</td>
</tr>
<tr>
<td></td>
<td>☐ Formal developmental or clinical assessment</td>
<td></td>
<td>☐ Convenience</td>
</tr>
<tr>
<td></td>
<td>☐ Observation with structured protocol</td>
<td></td>
<td>☐ Random or stratified random</td>
</tr>
<tr>
<td></td>
<td>☐ Administrative Records</td>
<td></td>
<td>☐ Cluster or stratified cluster</td>
</tr>
<tr>
<td></td>
<td>☐ Other:</td>
<td></td>
<td>Describe how selected:</td>
</tr>
</tbody>
</table>

Method #1:  
Name of instrument being used:  
Source of instrument(s) (check all):  
☐ Tools that came with curricula/model  
☐ Other external source (online, consultant, etc.)  
☐ Internally developed (“home grown”)  
Describe any modifications being made to existing tools.

Method #2:  
Name of instrument being used:  
Source of instrument(s):  
☐ Tools that came with curricula/model  
☐ Other external source (online, consultant, etc.)  
☐ Internally developed (“home grown”)  
Describe any modifications being made to existing tools.

When will you administer the instruments?  
Method #1:  
☐ Post-program (post or retro post)  
☐ Pre and Post-program  
☐ Pre, Post, & Addtl Follow-up  
Source of comparison data:  
☐ Local comparison group that did not participate in program  
☐ US or state comparative data  
☐ Previous years  
☐ None at this time  

Method #2:  
☐ Post-program (post or retro post)  
☐ Pre and Post-program  
☐ Pre, Post, & Additional Follow-up  
Source of comparison data:  
☐ Local comparison group that did not participate in program  
☐ US or state comparative data  
☐ Previous years  
☐ None at this time  

Who will participate in the method? How will they be selected?  
Method #1:  
☐ All Participants Invited (“census”)  
Some Participants Invited:  
☐ Purposive  
☐ Convenience  
☐ Random or stratified random  
☐ Cluster or stratified cluster  
Describe how selected:  

Method #2:  
☐ All Participants Invited (“census”)  
Some Participants Invited:  
☐ Purposive  
☐ Convenience  
☐ Random or stratified random  
☐ Cluster or stratified cluster  
Describe how selected: