

Checklist

Checklist for Needs and Resources Assessment

A Needs and Resources Assessment should address the following question:

What are the needs and resources in your organization/school, community/state?

To answer this question you will need to:

- Form a work group that will take on the responsibility of conducting the needs and resources assessment which represents the perspectives of diverse groups in your community/state.
- Define the geographic area (e.g., school district, city, county, state, etc.) or community of interest (e.g., deaf or GLBT) for your needs and resources assessment.
- Develop a community or state profile or systematically review an existing community or state profile that includes:
 - Demographic information for your community/state,
 - Conditions in your community/state,
 - Assets and resources (including existing prevention efforts) in your community/state.
- Examine data sources to estimate the magnitude of sexual violence and intimate partner violence among universal and selected populations in your community
 - Using multiple data sources,
 - Considering the strengths and weaknesses of each data source.
- Examine relevant risk and protective factors for SV and/or IPV within universal and selected populations in your community/state
 - Using multiple data sources,
 - Considering the strengths and weaknesses of each data source.
- Identify how the SV and/or IPV primary prevention system capacity can be strengthened
 - Determine gaps in the system to achieve the primary prevention goals,
 - Identify potential for leveraging resources through collaboration with other community organizations.
- Write a Needs and Resources Report based on what you have learned about your community/state
- Review the Needs and Resources Report with your planning team and other stakeholders and revise as appropriate based on feedback
- Set the goals for your primary prevention work based on the findings of the needs and resources assessment.